

Cypress Lakes High School Student ID Policy

Student ID Badge Requirements:

1. All students are required to wear their ID Badges on a lanyard around their necks. Lanyards must be visible while on school and district properties.
2. ID badges must be worn every day. Students should be in compliance with the ID badge policy from the time that he/she arrives at school until he/she leaves campus. Refusal to comply with the school ID policy can result in disciplinary action including DMC and/or suspension.

Students will need their Student ID for all of the following:

- ✓ To check in or out of school through the attendance office.
- ✓ To sign in at the clinic, trainer, etc.
- ✓ To conduct a transaction at the finance office.
- ✓ To check out a book at the library.
- ✓ To receive exemption cards, class ranks or results of state assessments.
- ✓ To enter and exit each classroom.
- ✓ To purchase student tickets during school hours for school sponsored athletic events.
- ✓ To request transcripts or other confidential documents through the registrar's office.
- ✓ To purchase lunch/breakfast.
- ✓ To leave the classroom for the restroom or clinic.
- ✓ To ride the late bus.
- ✓ To attend after school tutoring or after school library.
- ✓ To be admitted to after school clubs.

If the student ID badge is lost or misplaced:

Students have the opportunity to purchase new ID's each morning from 7:00-7:25 and during all lunches in their appropriate AP office.

Temporary ID Badges:

1. If a student arrives to school without his/her badge, he/she will receive a temporary badge for \$1.00 from the AP offices.
2. Temporary badges are good for 1 day only.
3. All ID fees must be paid in full for a student to exempt exams or participate in specified activities.
4. ID Badge fines will be paid in the AP offices.

Permanent Replacement ID Badges:

1. Permanent replacement ID badges may be purchased for \$3.00.
2. Lanyards may be purchased for \$2.00.
3. Badge and lanyard may be purchased for \$5.00.